

Middletown Christian Church Board of Directors

Job Description



Reports To: Middletown Christian Church Congregation

Status: Volunteer

Mission Statement: *Living out the love of Christ by embracing people where they are.*

Middletown Christian Church welcomes people of every race, gender identity, age, physical and mental ability, sexual orientation, economic circumstance, faith background, and political affiliation to participate fully in the life of our church.

Background: The responsibilities outlined in this job description are based on the Middletown Christian Church bylaws, ensuring consistency with the Church's established governance structure.

Job Purpose & Description:

The Board of Directors at Middletown Christian Church collaborates with the Senior Minister to oversee the management of the Church's affairs, ensuring that the mission of Living out the Love of Christ by Embracing People Where They Are is upheld. Board members are responsible for developing and monitoring the Church's mission and vision, approving strategic plans and budgets, and providing oversight of business matters. The Board of Directors also engages with the congregation to ensure the Board's decisions reflect the perspectives of the broader Church community.

Summary of Responsibilities:

- Ensure the Church's operations align with its vision, mission and strategic goals, such as those outlined in MCC's 2023-2026 Strategic Goals.
- Oversee the development and implementation of Church policies.
- Approving strategic plans, operating and capital budgets, and major expenditures.
- Authorizing the acquisition or sale of real property as specified in Church bylaws.
- Ensuring compliance with governance and developing Church policies.
- Appointing and removing Directors, including the election of Board officers.
- Provide leadership and direction in key Church decisions, including the calling or termination of the Senior Minister.

Time Commitment:

- Attend monthly Board meetings (~90 minutes per meeting)
- Participate in additional meetings and consultations as needed.
- Engage with Church staff and the congregation between meetings to ensure effective governance and progress toward objectives.

Term and Structure:

- Board members serve a 3-year term. Each year, one-third of the Board members rotate off, ensuring continuity while bringing in fresh perspectives.
- Members cannot serve more than two consecutive terms. After serving two terms, a member must be off the Board for at least two years before being eligible for re-election.

Strategic Vision Alignment:

- Support the Church's strategic goals, such as enhancing MCC's outreach ministry, improving financial predictability, and empowering community impact through financial growth.
- Engage in decision-making that contributes to the Church's efforts to amplify its message, foster spiritual and congregational growth, and create a thriving volunteer culture.

Board Tenets (Common Beliefs):

As a member of the Board of Directors, it is expected that you will embrace and embody the following tenets in your work:

1. **Spiritual Guidance in Decision-Making:** Infuse prayer and spiritual discernment into decision-making, seeking God's guidance for MCC.
2. **Strategic Vision and Alignment:** Embrace a strategic mindset, prioritizing decisions aligned with the long-term vision and spiritual growth of the church.
3. **Proactive Collaboration and Accountability:** Attend meetings consistently, actively participate, and come prepared. Take ownership of tasks, ensuring timely completion and fostering a culture of responsibility.
4. **Empowerment, Trust, and Unity:** Trust and empower capable staff for day-to-day decisions. Encourage open communication, differing opinions, and spirited debate to enhance decision-making. Once decisions are made, commit to team decisions for MCC's unity and success.
5. **Positive Culture and Conflict Resolution:** Speak positively about the church, its leaders, and members. Handle conflicts openly, honestly, and within designated decision-making structures for a healthy organizational culture.

Additional Duties:

- Attend Church events, special meetings, and participate in worship as needed.

Our Values:

- *Radical Love* – sharing the unconditional love, grace, and forgiveness that God offers to all people.
- *Freedom of Belief* – creating a space that encourages questions and faith exploration through prayer and study of Scripture.
- *Sacrificial Service* – reflecting the life of Christ in the way we live, the places we go, and the choices we make.
- *Real Conversations* – growing together with openness, honesty, and transparency.
- *Infectious Community* – sharing life together in grace-filled relationships.

Middletown Christian Church (Disciples of Christ)

500 North Watterson Trail | Louisville KY 40243 | 502.245.9793 | MiddletownChristian.org